

**RAJYA SABHA SECRETARIAT**  
**RAJYA SABHA TELEVISION**  
**3<sup>RD</sup> FLOOR TALKATORA STADIUM**  
**ANNEXE BUILDING,**  
**NEW DELHI**

No: RSTV/Store/N-56/17

Dated: 19 August, 2021

**TENDER NOTICE FOR DISPOSAL OF**  
**DEFECTIVE/UNSERVICEABLE/SCRAP ITEMS IN THE OFFICE OF**  
**RAJYASABHA TELEVISION**

Sealed tender under single bid system i.e. Financial Bid are invited for disposal of defective/unserviceable/scrap items in the office of **Rajya Sabha Television (RSTV)**, 3<sup>rd</sup> Floor, Talkatora Stadium Annexe Building, New Delhi-110001 on “AS IS WHERE IS & WHATEVER IS” as per the details mentioned in **Annexure-A** from the intending bidders who are registered under Central/State Government and have worked for Ministries/PSUs/TV channels etc. The list of defective/unserviceable/scrap items held in RSTV is as per details mentioned in **Annexure-I, II & III** of the tender document.

1. **ELIGIBILITY CRITERIA:**

- (a) The bidders should have **Permanent Account Number (PAN)** under the Income Tax Act, 1961. Copy of the PAN card should be enclosed.
- (b) The bidders must be registered for GST with State Governments/ Departments of Government of India.
- (c) The bidder should not have been blacklisted by any State Government/Government of India/ PSU/ Autonomous Organization in the past. An undertaking to this effect should be submitted along with the financial bid.

2. **INSPECTION OF ITEMS:**

The inspection of defective/unserviceable/scrap items can be done carefully by the prospective bidders or their representatives in the office of RSTV located on 3<sup>rd</sup> & 4<sup>th</sup> floor of Talkatora Stadium Annexe Building **up to 27 August, 2021** any time between **11.00 hours to 16.00 hours**. on working days. Queries, if any, can be raised to the concerned Officer at the time of inspection.

3. **PRE-BID MEETING:**

A pre-bid meeting will be held on **02 September, 2021 at 3.00 pm** in the office of RSTV, 3<sup>rd</sup> floor, Talkatora Stadium Annexe Building, New Delhi-110001, where the intending bidders may seek any clarification and to have first-hand information about the items to be disposed. The prospective bidders are requested to attend the pre-bid meeting so that there may not be any communication gap and they are aware of the requirements of RSTV.

4. **SUBMISSION OF BID:**

- (a) Tenders are invited under single bid system i.e. Financial Bid.
- (b) Tenders documents should be type-written or printed with indelible ink and submitted in a sealed cover.
- (c) The bidders shall submit tender document under a sealed cover containing the Bidding documents superscribed on it “Financial Bid for disposal of defective/unserviceable/scrap items of Rajya Sabha Television, at Talkatora Stadium Annexe Building, New Delhi” along with other details as required.
- (d) The tender document should be addressed to Joint Director (Admn), Rajya Sabha Television, 3<sup>rd</sup> Floor, Talkatora Stadium Annexe Building, New Delhi-110001 and may be dropped in the drop box at the above address by 5:00 P.M. on or before **9 September, 2021** or may be sent by courier/registered/speed post so as to reach RSTV by 5:00 P.M on or before **9 September, 2021**.
- (e) The bidder shall ensure that each page of the tender and all other enclosures appended to it are signed and stamped by the person authorized to sign the tenders, as a token of having read and understood the terms and conditions contained therein before filing the tender document for bid process.
- (f) Tender shall be prepared as per the prescribed format and submitted in accordance with instructions in the tender document.
- (g) Interested parties may submit their sealed tenders after inspection of items. The inspection of the items can be made between 11:00 a.m. to 4:00 p.m. up to 27 August, 2021 all working days.
- (h) Tenders will not be accepted after the date and time fixed for the receipt of tenders as set out in the Tender Notice or subsequent extensions, if any.
- (i) Any conditional tender will not be accepted.
- (j) Any correction or alteration is not allowed in the Financial Bid.
- (k) The Highest bidder will be decided on the basis of total price value quoted inclusive of applicable taxes (if any).

5. **EARNEST MONEY DEPOSIT (EMD):**

As per Office Memorandum No. F-9/4/2020-PPD dated 12 November, 2020, issued by Ministry of Finance, GOI, no provisions regarding Bid security is being kept herein as of now. However, “Bid Security Declaration” as per **Annexure-B** is required to be submitted by the responsive bidders along with the bid document, failing which, their bids will be rejected out rightly.

**6. OPENING OF BIDS:**

The bids will be opened on **10 September, 2021 at 4.00 pm** in the office of Rajya Sabha Television, 3<sup>rd</sup> Floor, Talkatora Stadium Annexe Building, New Delhi - 110001 in the presence of intending bidders or the representatives thereof, if any. If 11<sup>th</sup> September 2021 happens to be a holiday, the bids will be opened on the next working day at 4:00 p.m. at the said venue. Successful responsive bidder will be adjudged after scrutiny of tender documents submitted by the intending bidders.

**7. REJECTION OF BIDS:**

Canvassing by the bidder in any form, unsolicited letters and post tender corrections may invoke summary rejection of its bid. Rajya Sabha Television reserves the right to reject any or all tenders without giving any notice or assigning any reason thereof.-4-

**8. SALE ORDER:**

The Agency selected as successful responsive bidder shall be issued with Sale order, wherein the necessary terms & conditions will be incorporated for execution of work.

**9. TERMS AND CONDITIONS:**

- (a) Bidders will not be allowed to withdraw their offer once it is submitted to RSTV.
- (b) No enquiry of bidder shall be entertained once the material is lifted by them.
- (c) All labour, tools, equipment and transport for loading the items from RSTV and unloading at their desired premises shall be at the cost of the bidder.
- (d) The personnel employed by the responsive bidder for the disposal of defective/unserviceable/scrap items shall strictly obey the Safety Rules in force while working in RSTV, New Delhi.
- (e) The job shall be done without damaging the premises of RSTV. The bidder shall make good the damages, loss etc., in the event of any occurrence or otherwise.
- (f) Taxes, as applicable at the time of taking delivery of the items shall be at the cost of the bidder.
- (g) The successful bidder with highest bid will be issued a Sale Order and shall have to make full payment in the form of Demand Draft for the items as listed in **Annexure-I, II & III** of this tender document at the quoted rate plus taxes in advance within 5 days from the receipt of sales order. The successful bidder shall ensure that the items/goods will be lifted by him within 5 days of issue of sale order, failing which, necessary action will be taken as per "Bid Security Declaration" enclosed by the bidder in the tender document and the goods/items shall be sold by RSTV on the basis of legal advice at the cost of the bidder.

(h) The bidder will not be permitted to sort out the materials. The entire lot should be cleared as directed by the officer in charge.

(i) Removal and transportation of materials shall be done only from 10.00 am to 5.00 pm during working days.

(j) The buyer will arrange to remove the materials sold to him at his own cost and clear the site within the stipulated period mentioned in delivery note.

(k) No other material should be removed from the site.

(l) RSTV reserves the right to accept/reject any or all the tenders in part or full or divide the work among two or more parties without assigning any reasons thereof and, in such case, bidders shall not have any claim on the Office of RSTV.

(m) RSTV shall not be responsible for any injury or death of any worker of the bidder at site caused due to accident or malfunctioning of the equipment or by negligence of their staff.

(n) No payment will be made to the contractor for damage caused by rains or other natural calamities during execution of the work and no such no claim on this account will be entertained.

(o) The successful bidder will be responsible for proper entry of workmen at the entry gate of RSTV and may get them registered in entry register kept with the guard deployed by RSTV.

(p) No manpower shall be engaged below 18 years of age.

(q) It will be the responsibility of the contractor to meet transportation, food, medical and any other requirements in respect of the persons deployed by him. The Office shall not be responsible for any damages, losses, claims, financial or other injury to any person deployed by service providing agency during the course of their performing the functions/duties, or for payment towards any compensation.

10. **ARBITRATION:**

All disputes and differences arising out or in any way touching or covering the Services shall be referred to the sole arbitrator appointed by the Secretary General, Rajya Sabha. Awards of such arbitration shall be final and binding on the parties to the Sale order. The Courts in New Delhi will have the sole and exclusive territorial jurisdiction over any dispute or difference in connection with tender.

**Joint Director (Admn)  
Rajya Sabha Television**

Ref No. RSTV/Store/N-56/17

Dated:

Name and address of the bidder \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I am/we are willing to purchase of under mentioned lot of defective/unserviceable/scrap items as on "As is where is & what is basis" in response to Tender mentioned above and hereby submit my/our offer as under :-

**PROFORMA FOR QUOTING THE BID**

Sl. No.	Name of the item	Details			Quoted price		GST (%)
		DD No.	Date	Amount	In figure	In words	
1.	Items as listed in <b>Annexure-I, Annexure-II and Annexure-III</b> of the Tender document no. RSTV/Store/N-56/16 dated 19 August 2021 of Rajya Sabha Television, 3 <sup>rd</sup> Floor, Talkatora Stadium Annexe Building, New Delhi-110001						

1. I/we have inspected the condition of defective/unserviceable/scrap items of Rajya Sabha Television, 3<sup>rd</sup> Floor, Talkatora Stadium Annexe Building, New Delhi-110001 in the list as per Annexure-I, Annexure-II and Annexure-III before making the above offer.

2. I/we agree to the action taken by RSTV against me as per "Bid Security Declaration" enclosed herein along with the tender document, if I/we fail to comply with all or any of the terms and conditions in whole or in part laid down in the tender documents which would constitute and have the force of contract between us and Rajya Sabha Television, 3<sup>rd</sup> Floor, Talkatora Stadium Annexe Building, New Delhi-110001.

3. I/we have carefully read the items and the conditions of the offer, particularly regarding "Bid Security Declaration" and agree to abide by these in letter and spirit. The decision of RSTV on any dispute arising out of the offer shall be binding on me/us.

Date : \_\_\_\_\_

Signature : \_\_\_\_\_

Name : \_\_\_\_\_)

Rubber Stamp :

Ref No. RSTV/Store/N-56/17

Dated:

Name and address of the bidder \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**BID SECURITY DECLARATION**

I we, the above named ....., hereby declare that if I/we withdraw or modify my/our bids during the period of validity etc., necessary action can be taken against me/us by RSTV including suspending me/us for the time specified in the tender document.

Date : \_\_\_\_\_

Signature : \_\_\_\_\_

Name : \_\_\_\_\_)

Rubber Stamp :

**LIST OF ITEMS : GENERAL NATURE**

<b>Sl. No.</b>	<b>Name of the item</b>	<b>Qty.</b>
1	Oil Heater	04
2	Umbrella	10
3	DVR 2 KW Softy	02
4	Mouse	30
5	Adopter for Charger	08
6	Mobile Phone	6
7	LCD/LED TV	11
8	Earphone	30
9	Induction Heater	01
10	Coffee Vending Machine	01
11	Tea Vending Machine	01
12	Wooden Box	02
13	Lamp	01
14	Desert Cooler	02

**LIST OF ITEMS : FURNITURE**

<b>Sl. No.</b>	<b>Name of items</b>	<b>Qty.</b>
1.	Chair	52
2.	Wooden Work Top	10
3.	Table	7
4.	Work Station	178
5.	Sliding Unit	2
6.	Coat Stand	1



**LIST OF CONSUMABLE ITEMS:**

<b>Sl. No</b>	<b>Particular of Store</b>	<b>Qty.</b>
1	DVCAM (Tape)	22
2	MINI DV (Tape)	123
3	DVC RRO	01
4	BLUE Ray Disk	862
5	DVD Disk	527